

DETAILS

Job Purpose:

As a Bakery Clerk with the Ucluelet Co-op, you are responsible for preparing, decorating, pricing, packaging and merchandising bakery products. At the Co-op, it is our priority to provide only the freshest and highest quality products

Duties and Responsibilities:

Come to work with a positive, professional approach and attitude
Be dependable for all scheduled shifts
Provide outstanding courteous customer service
Be familiar with and adhere to all Ucluelet Co-op policies and procedures
Prepare, package, price and stock product as required and assigned
Frost and decorate cakes or other baked goods
Maintain and display all types of bakery products according to standards
Provide proper maintenance and clean equipment regularly
Be familiar with and adhere to all sanitation and personal hygiene policies of the co-op and government legislation
Advise the manager when orders for replenishment of inventory are required and ensure proper mark-down reports
Other duties as assigned

Working conditions:

Flexible, must be willing to work a variety of hours, including days, evenings as well as weekends and holidays based on the business needs

QUALIFICATIONS

Qualifications:

A secondary school diploma is preferred
Previous retail experience is considered an asset
Food preparation experience
Excellent customer service skills
Attention to detail
Physical requirements
Constant standing and walking throughout the shift for up to 8 hours
Physically demanding; frequent lifting and carrying up to 50 lbs

Ucluelet Co-op – Bakery Clerk – Full-Time Position – \$13.85 / hour to start

Kneeling, pushing, pulling, lifting
Occasional ascending or descending stairs

Please apply by sending a resume to hrtofino@outlook.com